

ILKLEY & DISTRICT MOTOR CLUB PRIVACY POLICY

Ilkley & District Motor Club (“IDMC”) respects your privacy and we will only use your information in the way we describe in this notice. When using your information we aim to be fair and transparent, and to follow our obligations under UK data protection laws. Your information is used for administering club membership, activities and competitions.

IDMC is the data controller for the purpose of General Data Protection Regulation (“GDPR”) and the Data Protection Act 2018. Our club contact for privacy and data is the General Secretary, email; secretary@ilkleymotorclub.org or write to the registered office address, 9, The Haywain, Ilkley, West Yorkshire LS29 8SL .

1. Collecting your information

We collect your information when you fill in membership application or renewal forms, competition event entry forms, and when you provide updated information. You can give us your information using paper or online forms, by email or verbally.

The information you give us may include:

- your contact details (name, address, telephone number(s), email address)
- personal information and identifiers (date of birth, membership number, competition/marshal licence number)
- other information (e.g. vehicle details)

When you give us information about another person you should let that person know that you have given us the information.

If you are under 18 years old, we will also ask for information from your parent or guardian.

2. Using your information

We use your information when you first apply to become a member of IDMC and then to administer and renew your club membership, and provide you with member benefits. We also use your information when you enter club events. For competitions, we may publish some of your information in the programme and the results, which will be in the public domain. Your information is used in these ways to fulfil our contract with you.

We may ask you for emergency contact and next of kin details which we will only use in an emergency, and which is used for a legitimate interest. You should let the contact and next of kin know that you have given this information to us.

We will not use your information to send you marketing messages. The only messages we will send will be about the club, club events and associated activities

We will not provide your information to third parties without your permission, except as set out in section 3 below.

To support your lifetime relationship with motor sport and IDMC we may keep your information indefinitely. Unless we are required to retain information by relevant legislation we will, at your request, delete your personal data from our system.

3. Sharing your information

We may share your information with Motorsport UK as required by its General Regulations for governing motor sport, with other Motorsport UK Registered Clubs, with medical personnel, or any other person if we have to comply with a legal obligation. We may also share your information with service providers, for example to print programmes, entry and result services.

4. Our websites

When you use our club websites we may collect information about you, in particular your IP (Internet Protocol) address, by using cookies. We use this information to improve your web experience. Cookies help us to recognise you when you return to the website, and they may also help you to login securely to our web-based services, including online entry and payment. For more detail about how we use cookies please go to our Cookie Policy [http://www.ilkleymotorclub.org.uk/documents/cookie_policy.pdf]

The club website might contain links to other websites such as online entry and payment sites, partners, and advertisers. If you follow links to other websites please review the privacy policy for each site because we are not responsible for information you share on those sites.

5. Security for your information

Your information is held securely by us. We have taken all reasonable steps, and have in place appropriate security measures, to protect your information. Your information is not transferred outside the European Economic Area.

6. Your rights

- You are entitled to a copy of the information we hold about you and to ask us to correct any inaccuracies.
- You may ask us to stop using your information, and to delete it, although we may maintain a skeleton set of your information. If you ask us to do this we will not be able to continue our contract with you.
- You may make a complaint to the Information Commissioner (www.ico.org.uk).

This Privacy Policy was last updated on 4th November 2020 and we will communicate any changes to members via the newsletter.